

MINUTES OF THE 4th MEETING OF THE KHYBER MEDICAL UNIVERSITY SYNDICATE
HELD ON 08-06-2009
IN THE COMMITTEE ROOM OF KHYBER GIRLS MEDICAL COLLEGE

4th meeting of the Syndicate, Khyber Medical University was held on 8th June 2009 at 11:00 AM in the Committee Room of Khyber Girls Medical College under the Chairmanship of Prof Dr Mohammad Hafizullah, Vice Chancellor, Khyber Medical University, Peshawar.

The following attended the meeting:

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| 1. Mr. Farid Ahmad Quraishi, Special Secretary, Establishment Deptt. Govt: NWFP | Member |
| 2. Mr. Abdul Wahab Additional Secretary Health Deptt. Govt: NWFP | Member |
| 3. Mr. Zahir Alam, Deputy Secretary, Finance Deptt. Govt: NWFP | Member |
| 4. Dr. Jalil-ur-Rahman, Registrar, KMU | Member-cum-Secretary |
| 5. Mr. Rashid Ahmed Saleh, Treasurer, KMU | Member |
| 6. Prof. Dr. Shad Muhammad, Dean Nursing / Para medical Sciences | Member |
| 7. Prof. Dr. Zia-ul-Islam, Project Director Bacha Khan Medical College, Mardan. | Member |

The meeting started with recitation from the Holy Qur'an by Registrar, Khyber Medical University. The Chairman welcomed all the participants to the 4th meeting of the Syndicate.

In his opening address he highlighted the mission and vision of KMU. He briefed the participants that KMU has taken bold initiative to fill in the gaps of current health system by starting Masters in Public Health program in three disciplines in Institute of Public Health and Social Sciences; bachelor program in Physiotherapy in Institute of Physical Medicine and Rehabilitation; Four years and two years Post-RN Bachelors program in Postgraduate College of Nursing. The huge task before the university is to revamp undergraduate medical education, strengthen Postgraduate training and offer post postgraduate training in selected specialities. To achieve these aims, KMU has prioritized establishing KMU Institute of Basic Medical Sciences, KMU Institute of Medical & Health education, state of art Learning resource centre and Skill development centre.

The Vice Chancellor informed the honourable members about the "Journey of Search and Research" as he led a team of distinguished Principals of all public Medical Colleges, Dental College and Postgraduate Medical Institute of the Province from May 31st to June 5th to visit Aga Khan University, Dow University of Health Sciences, Ziauddin University in Karachi, University of Health

Signature of Vice Chancellor

Signature of Registrar

Sciences in Lahore and Shifa Medical College and Quaid Azam University in Islamabad. The aim was to update the participants on the latest trends in curriculum development, mode of instructions and evaluation in undergraduate medical education and to upgrade our system at par with international levels. The group inspected skill development workshops, learning resource centre, research laboratories and new institutions being established by different universities. The group studied their examination system, and determined to bring positive changes in the existing examinations system. All leading medical universities assured KMU of full cooperation in establishing KMU Institute of Basic Medical Sciences in terms of human resource and facilities for research. The honourable members of the committee appreciated the idea and efforts taken in this regard.

The meeting then proceeded according to the agenda.

Agenda Item No. 1.

CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING (3rd MEETING OF THE SYNDICATE).

Decision:

Minutes of the 3rd Meeting of Syndicate were confirmed by the Syndicate after certain queries and clarifications.

Agenda Item No. 2.

REVISED BUDGET FOR THE YEAR 2008-2009 AND PROPOSED BUDGET ESTIMATES OF THE YEAR 2009-2010.

Decision:

After thorough discussion, queries and clarifications, the budget for financial year 2008-2009 and the proposed estimates of the financial year 2009-2010 (Annex-I) were approved with certain modifications by the Syndicate for onward placement to the Senate.

The forum also discussed the creation of posts of driver in BPS-5, which are in BPS-4 in other organizations and suggested that it should be in BPS-4 on the same analogy. The forum was informed that a number of drivers in the University have already been inducted in BPS-5 previously and reversion of their grade to BPS-4 will create anomalies in their respective cadre. The forum decided that they may be appointed in BPS-4 and be upgraded in BPS-5 to avoid anomalies.

Signature of Vice Chancellor

Signature of Registrar

Agenda Item No. 3.

APPROVAL / CONFIRMATION OF THE APPOINTMENTS IN BPS-17 SELECTED / RECOMMENDED THROUGH UNIVERSITY SELECTION BOARD AGAINST PERMANENT POSITIONS IN THE ADMINISTRATION OF KHYBER MEDICAL UNIVERSITY.

Decision:

Syndicate approved / confirmed the selections / appointments of the below mentioned recommendees of the University Selection Board except approval of the two premature increments to Mr. Ghulam Haider Khan, PSO to Vice Chancellor, Khyber Medical University as recommended by the Selection Board; However, Syndicate recommended that the same post may later on be upgraded to BPS-18 on the analogy of University of Peshawar, where the post is in BPS-18.

S.#	Name	Designation (BS-17)
1.	Mr. Jamil-ur-Rahman	Assistant Controller of Examinations
2.	Mr. Inamullah Khan	Assistant Controller of examinations
3.	Mr. Fawad Abdullah	Audit Officer
4.	Mr. Wasim Riaz	Assistant Treasurer
5.	Mr. Ghulam Haider Khan	PSO to Vice Chancellor
6.	Mr. Kamran Irshad	Office Manager IPH&SS
7.	Mr. Muhammad Farooq	Office Manager IPM&R
8.	Mr. Atif Riaz	Computer Lab Manager IPH&SS

Agenda Item No. 4.

ELECTION FOR MEMBER PM&DC UNDER SECTION 3(1)(B) OF PAKISTAN MEDICAL & DENTAL COUNCIL ORDINANCE 1962.

The forum was informed that each university having Medical / Dental or both faculties or is a Medical University, has to elect a representative by its Syndicate to the PM&DC under the provision of the PM&DC Ordinance 1962.

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As per prevailing practice of medical universities of the country, Vice Chancellors are usually nominated by their Syndicate for the same. The matter was, therefore, placed before the Syndicate of Khyber Medical University for a decision.

The University Syndicate unanimously elected Prof. Dr. Mohammad Hafizullah, Vice Chancellor, Khyber Medical University, as a representative of Khyber Medical University towards PM&DC. The election was observed by the Registrar PM&DC, who was specially invited for the purpose and allowed to attend the meeting of the Syndicate with consent of the members.

Agenda Item No. 5.

ANY OTHER ITEM WITH THE PERMISSION OF CHAIR.

The Chairman updated the members about the outcome of meetings, on the direction of the worthy Chancellor, regarding affiliation of public and private sector medical colleges with Khyber Medical University. Meetings took place on 2nd February and 26th March 2009 under the chairmanship of Secretary Health, attended by principals of private and public medical colleges and representatives of KMU. The recommendations made were incorporated in the relevant statutes. The recommendations pertained to representation of private sector in Affiliation Committee, teaching faculty, library requirements, fee exemption for students, working capital, deleting provision of annual statement of accounts, fixing of similar rates for public and private college students, affiliation fees and visitation fees vide Health Department letter No, SOH-IV/2-18/2009 dated 14-04-2009.

He further informed the members that as desired by the Honourable Chancellor Khyber Medical University / Governor N-W.F.P. the minutes of this meeting is to be circulated amongst the members of the Senate to-day with particular reference to approval of the revised budget for financial year 2009-2010 and estimates for the next financial year 2010-2011.

Decisions:

1. The forum unanimously approved the suggestion made thereof.
2. The forum after discussing fixation of qualifications and experience under Khyber Medical University Statutes for constitution of the Search Committee and procedure for the appointment of the Vice Chancellor of the Khyber Medical University of, 2008 and it was

Signature of Vice Chancellor

Signature of Registrar

decided that *ten (10) years experience preferably with administrative experience* may be fixed as eligibility criteria for the position of Vice Chancellor Khyber Medical University.

At the end of meeting Prof. Dr. Zia-ul-Islam, with permission of the chair made certain suggestions;

1. Procedure according to Conduct of Business Rules has to be followed for convening meetings of the Syndicate in future.
2. Discussions and decisions in a meeting may be recorded and reflected properly in the minutes.
3. With reference to opening speech of the Chair about Problem Base Learning, he offered Bacha Khan Medical College, Mardan for piloting this project.
4. He suggested that head of departments / head examiners be involved / consulted properly before the declaration of results in the best interest of the students / institutions.

Decision:

The suggestions were thoroughly discussed and approved for implementation.

Signature of Vice Chancellor

Signature of Registrar

Annex-I

Signature of Vice Chancellor

Signature of Registrar